

# GROVE PARK FUNCTION ROOMS - ROOM HIRE CONTRACT

This contract relates to the hire of the ..... function room on the Morning/Afternoon/Evening of ..... the ..... day of ..... 20\_\_.

Under the terms of this contract, Grove Park Function Rooms (hereafter referred to as "The Club") agree to hire the room to ..... of .....

(hereafter referred to as "The Hirer") on the strict understanding that the following conditions are met:-

1. A fee of £..... is paid by The Hirer to the House Manager, together with a bond of £50, no less than fourteen days prior to the date of the function. The bond of £50 will be returned once the function has taken place and the Committee are satisfied that all fixtures and fittings within the room are undamaged, that no other damage has been caused within the Club by any person present at the event and that no additional cleaning costs will be incurred as a result of the room being left in an unacceptable condition. In the event of any of the terms of this contract being infringed by "The Hirer", the bond will be forfeited.
2. You must not bring or consume your own beverages on the premises. All drinks must be purchased from the bar, catering or vending machines, unless you have written authorisation from the house manager, house chairman or executive committee member. Any persons found not adhering to this, will be asked to vacate the premises forthwith.
3. The hirer is personally responsible for reimbursing The Club with the full cost of making good any damage to any fixtures or fittings anywhere within the Club that is caused by any person attending the function (either accidental or otherwise).
4. The Hirer is personally responsible for the behaviour of all persons attending the function.
5. Any person who has been refused membership of the Club may not attend the function.
6. Any person whose membership of the Club has been terminated or who is currently suspended may not attend the function.
7. Children are allowed to attend the function on the strict understanding that remain within the function room under adult guidance at all times.
8. Persons attending the function must purchase drinks from the function room bar and are not allowed to use the club bar unless they are members of the Club whose subscriptions are up to date.
9. Members of the Committee and the House Manager reserve the right to enter Function Rooms at any time.
10. Members of the Committee and the House Manager reserve the right to request any person attending the function, whose behaviour or presence is deemed not to be in the best interests of the Club, to leave the premises forthwith.
11. The room must be vacated no later than .....
12. The use of "party poppers" is not allowed anywhere within the Club.
13. In order to ensure that Health and Safety Regulations are fully complied with, only food supplied by the Club's own catering contractors may be consumed at the function (Unless otherwise agreed by the catering contractors and house manager).
14. The Club reserve the right to withhold the £50 deposit if the booking is cancelled within seven days of the date that the event was due to take place.

I agree to be bound by the terms of this contract.

.....  
(The Hirer)

.....  
(For and on behalf of Grove Park Function Rooms)

Dated .....